

Checklist

Estate or Trust Name:

EIN:

Checklist

This checklist is provided to help you gather necessary information for us to prepare your 2023 income tax return. Return this list, along with the supporting documentation, to our office and let us know of any significant changes from your 2022 tax year.

Prior Year Documentation

- Copy of decedent's will or trust agreement
- Tax returns for the prior three years
- Prior year carryover information (passive loss, net operating loss (NOL), capital loss, etc.)

Current Year Income Documentation

- Dividend income (Forms 1099-DIV and 1099-OID)
- Interest income (Form 1099-INT)
- Miscellaneous income (Form 1099-MISC)
- Nonemployee compensation (Form 1099-NEC)
- Wage and tax statements (Form W-2)
- Gambling income (Form W2-G)
- IRA distributions, pensions, and annuities (Form 1099-R)
- Income from partnerships, S corporations, estates, and trusts (Schedule K-1)
- Income from rental real estate and royalties (Schedule E)
- Documentation of brokerage transactions and dispositions of capital assets (Form 1099-B)
- Basis information for estate or trust assets (Form 8971 and Schedule A)
- Business income (Schedule C)
- Farm income (Schedule F)
- Cancellation of debt (Form 1099-C)
- Credit card, debit card, and third-party network transactions (Form 1099-K)